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14 September 2015

To: All Registered Lift Contractors and Engineers

Dear Sirs,

## **Circular No. 09/2015**

### **Proper Housekeeping on the Top of Lift Cars**

A feedback from the public was recently received about the storage of large amount of miscellaneous items on the top of a footbridge lift car.

In accordance with Section 4.29 of the Code of Practice for Lift Works and Escalator Works, the car top should be cleared up, cleaned, and with all work tools and equipment removed each time after a work activity. Unnecessary combustible materials and sundry items, such as oil rags, waste gloves and rubbish, should be cleared away before and after work activities in order to render the lift in safe working order.

This Circular serves to remind all lift contractors and engineers that good housekeeping should be exercised. To eliminate fire hazards and interferences to the normal operation of a lift, the workplace, including car top, should be kept tidy and clear of rubbish, tools and works materials.

Yours faithfully,

(CHEUNG Kim-ching)

For Director of Electrical and Mechanical Services

- c.c.    The Lift and Escalator Contractors Association  
         The Registered Elevator and Escalator Contractors Association Limited  
         The Hong Kong General Union of Lift and Escalator Employees